

State of Kansas Employment Application



ACCOMMODATIONS: The Americans with Disabilities Act of 1990 ensures you the right to reasonable accommodations. A request for an accommodation will not affect your opportunities for employment with the State of Kansas. Arrangements will be made if you have a disability that requires an accommodation for completing an application form, interviewing or any other part of the employment process. It is your responsibility to make your needs known to the Division of Personnel Services at 785-296-4278 or the agency to which you are applying.

THE STATE OF KANSAS IS AN EQUAL OPPORTUNITY EMPLOYER

IMPORTANT - SAVING APPLICATION

To save your application, you will need to hit the **SUBMIT** button at the bottom of the page **WITHOUT** filling in the Vacancy Requisition Number and State Agency fields that are listed below. We suggest saving your application often so as not to lose all your data. After you have pressed the submit button, you will be asked to save your file as a text (.txt) file and a PDF file. The .txt file is for future uploading and updating of your application and the PDF file is for printing. [Read more about saving your application.](#)

FILE UPLOAD

You will only complete this step if you have previously saved form so you can continue to make updates. [FILE UPLOAD](#)

Vacancy Requisition Number – This is the number that you will find on the Notice Of Vacancies webpage that corresponds to the job title you are applying for.

Application back into this

Job Title – Name of the position you are applying for.

POSITION FOR WHICH YOU ARE APPLYING

Vacancy Requisition Number
Job Title
State Agency

State Agency – Agency where the position is located. Please make sure you mark the correct agency otherwise your application will not get sent to the proper agency. The agency name can be found on the Notice of Vacancy page along with the Requisition Number and the Job Title

Submit this application form to the agency which has the vacancy for which you are applying:

DO NOT SUBMIT THIS FORM TO ANY OTHER AGENCY. If an agency is not listed in this dropdown menu, please [contact listing](#).

PERSONAL INFORMATION

PLEASE ANSWER ALL QUESTIONS

You will have an applicant identification number only if you have already completed a State of Kansas Employment Registration Form. Otherwise use your Social Security Number. If you are or have been a state employee, the applicant identification number is your employee identification number.

Applicant Identification Number

Saving Your Application –

To save your application properly, fill out the application, leaving the requisition number, job title and state agency fields blank and then hit “SUBMIT” at the bottom of the page. The screen will take you to another page that will allow you to save your application on your hard drive as a .txt file and a .pdf file. After you have saved your file, pull up a blank application form, click on “FILE UPLOAD PROCESS” at the top of the application and pull your saved .txt file into the application. You can then edit your application or if complete and ready to send to an agency, please fill in the Vacancy Requisition Number, Job Title and State Agency and hit “SUBMIT”. You should then get a screen that says, “Application was successfully sent to the Applying Agency”

Notice of Vacancies – Helpful Tips

KANSAS
Civil Service Jobs

jobs.ks.gov

[Home](#) | [Register](#) | [Job Search](#) | [Apply](#) | [Veterans](#) | [Benefits](#) | [Contact](#)

View Job Postings

Review the listing of available civil service jobs below or enter your search criteria, then click Search

Agency: Click on drop down arrow to select an Agency to search

County: Click on drop down arrow to select a County to search

Job Vacancy

Number needed for application

Agency that has the position opening

External - All Applicants
Internal - Must already be a state employee to apply
Agency - Only individuals that work in that agency can apply

Date the job vacancy closes. If no date listed, agency will keep open until enough qualified applicants have applied

[Sort by County](#) [Sort by Job Title](#) [Sort by Agency](#) [Sort by Posting Type](#)

* VTO - [On-the-job training or apprenticeship for veterans](#)

County	Job Title	Requisition	Agency	Posting Type	Cls/ Uncs	Reg/ Temp	Full/ Part	Hiring Rate	Pay Frequency	Closes
Shawnee	Electronic Team Chief	166975	Adjutant General	External	U	R	F	\$0.00	Hourly	
Geary	Industrial Mechanical Tech	166630	Adjutant General	External	U	T	F	\$0.00	Hourly	
Shawnee	Fire Protection Specialist	166955	Adjutant General	External	U	R	F	\$0.00	Hourly	OCT 15, 2010
Shawnee	Public Service Executive III	167056	Adjutant General	Internal	U	T	F	\$0.00	Hourly	OCT 15, 2010
Shawnee	Technology Support Consultant III	167050	Adjutant General	External	C	R	F	\$22.00	Hourly	
Shawnee	Assistant Attorney General - Civil Division	166481	Attorney General	External	U	R	F	\$0.00	Hourly	
Shawnee	Associate Director of Adult Education	166995	Board of Regents	External	U	R	F	\$0.00	Hourly	OCT 15, 2010
Shawnee	Energy Auditor	166979	Corporation Commission	External	U	T	F	\$0.00	Hourly	OCT 04, 2010
Shawnee	Energy Efficiency Program Consultant II	166980	Corporation Commission	External	U	T	F	\$0.00	Hourly	OCT 04, 2010
Shawnee	Applications Developer	166971	Department of Administration	External	U	T	F	\$0.00	Hourly	
Shawnee	Public Service Administrator	167072	Department of Administration	External	C	R	F	\$1,610.40	Biweekly	OCT 14, 2010
Shawnee	Accountant IV	167064	Department of Administration	Agency	C	R	F	\$23.31	Hourly	OCT 08, 2010

Classified – Unclassified -

If no hiring rate is listed, the pay is determined by the agency.

Click on job title to open the vacancy and read details about the job and how to apply